

POSITION DESCRIPTION

Title	Project Manager- Swimming Coordinator
Organisation	Special Olympics ACT
Reports to	Rachel Waddington
Remuneration	\$16.00 per hour
Employment Status	Casual- 5 hours/week (40 week period)
Start Date	Week beginning 8 th November 2011

POSITION OBJECTIVE

- Coordination of the Special Olympics ACT Swimming Program
- Liaise with ACT Special Schools, Disability Service Providers and provide information and opportunities for involvement with the Special Olympics ACT Swimming program
- Source and create opportunities for Special Olympics ACT Athletes to attend competition within the ACT and interstate and assist athletes with transport.
- Assist with the organizing of Special Olympics ACT interregional swimming events within the ACT
- Continue and build the relationship between Special Olympics ACT and ACT Swimming
- Ensure all Special Olympics ACT swimming coaches are correctly accredited and assist new coaches to pathways to receive accreditation

HOW TO APPLY

- Email your CV and cover letter to rachelw@specialolympics.com.au

Expressions of interest closes 5pm 31st October 2011, with interviews to be conducted the following week.